



Mirabeau B. Lamar High School
Office of the Student Records
3325 Westheimer, Houston TX 77098



REGISTRATION REQUIREMENTS

In order to register for enrollment, student **MUST** meet the following requirements:

1. ONE OF THE FOLLOWING:
 - Student lives **in** LAMAR Zone
 - Student has an **approved** transfer to Lamar High School
(Students in Lee Boundary Option Zone **MUST** have a Transfer)
2. Student has completed or is now completing 8th grade
3. If registering to attend current school year in progress, the student must provide a completed withdrawal form from their previous school.
4. Student can be registered **ONLY BY PARENT or LEGAL GUARDIAN****
 - in case of divorce, parent must have custodial rights to register student.
Legal guardianship is established by a **court.
A notarized letter does **NOT** suffice as proof of legal guardianship.

REQUIRED DOCUMENTS

All of the following documents are **REQUIRED** by the State of Texas and/or HISD. All of these documents must be brought in at the time of registration in order to begin the registration process.

- 1) **Government issued Photo identification of registering parent or legal guardian.**
 - a) (Drivers License, State Identification, Passport, Military with the address matching the utility bill or lease)
- 2) **Student Birth Certificate**
- 3) **Proof of Custody if applicable.** (Most recent Divorce Decree concerning custody)
- 4) **Proof of Residence**
 - a) Recent (within 3 months) utility bill (electric, water, gas) in name of parent/guardian indicating services address matching the identification.
 - b) Copy of lease listing parent/guardian as residents - address and telephone number of leasing office **MUST** be provided. (The address must match the parent/guardian identification)
- 5) **Immunization / Vaccination Record** and current health insurance information.
- 6) **School Records**
 - a) From 8th grade and above (unofficial transcript reflecting all credits earned and the most recent report card.)

ALTHOUGH YOU MAY HAVE SUBMITTED SOME OF THE ABOVE DOCUMENTS WITH APPLICATIONS TO SCHOOL PROGRAMS, YOU MUST HAVE THE ABOVE REQUIREMENTS DOCUMENTS WITH YOU OR YOU WILL NOT BE ALLOWED TO REGISTER. NO EXCEPTIONS.
