



Jesse H. Jones High School

Transcript Request Form

Allow 2 days for processing
Transcript Fee: \$1.00 per copy

For Office Use

Received: _____

Date: _____

Name of student (maiden name of female student):

_____ **ID#** _____
Last First Middle

Are you a Current Student? _____ What is your grade level? _____

OR

Are you a Former Student? _____ What year did you last attend Jones HS? _____

OR

Are you a Jones HS Graduate? _____ What year did you graduate? _____

Signature of Student: _____ **Date Requested** _____

For more information, contact the Registrar at cjones4@houstonisd.org or fax form to 713-732-3450.

Name & Address of College / University / Scholarship Date due: _____

Name & Address of College / University / Scholarship Date due: _____

Name & Address of College / University / Scholarship Date due: _____

If you **GRADUATED** from Jones High School before 2003,
OR

If you **WITHDREW** before the 2001 – 2002 school year,
Your transcript is no longer on the campus.

You must contact:

HISD Center for Inactive Records

4400 West 18th Street

Houston, TX 77092-8501

(713) 556-6744

Automated Request Line: 713-556-6780