



REGISTRATION REQUIREMENTS

In order to register for enrollment, student **MUST** meet the following requirements:

1. ONE OF THE FOLLOWING:
 - o Student lives in LAMAR Zone
 - o Student has an approved transfer to Lamar High School (Students in Lee Boundary Option Zone MUST have a Transfer)
2. Student has completed or is now completing 8th grade
3. Student can be registered ONLY BY PARENT or LEGAL GUARDIAN**.
 - o in case of divorce, parent must have custodial rights to register student.**Legal guardianship is established by a court.
A notarized letter does NOT suffice as proof of legal guardianship.
If parent or legal guardian can not come to register student, a notarized letter granting a third party authority to register student is permitted.

REQUIRED DOCUMENTS

The following documents are **REQUIRED** by the State of Texas and/or HISD:

1. **Government issued Photo identification of registering parent or legal guardian.**
 - o (Drivers License, State Identification, Passport, Military with the address matching the light bill or lease)
 - o in case of third party registration, a notarized Letter of Authorization is required along with a copy of the photo identification of the parent or guardian.
2. **Proof of Custody if applicable.** (Most recent Divorce Decree concerning custody)
3. **Proof of Residence**
 - o Recent (within 3 months) electric bill in name of parent/guardian indicating services address matching the Identification.
 - o Copy of lease listing parent/guardian as residents - address and telephone number of leasing office **MUST** be provided. (The address matching the parent/guardian identification)
 - o Student not living with parent/legal guardian can not register until August and will need a Determination of Residence from HISD.
4. **Proof of Student's Age/Identity**
 - o Birth Certificate, Hospital Birth Records, Passport, Previous School Records etc..
5. **Immunization / Vaccination Record and current health insurance information.**
6. **School Records**
 - o From 8th grade and above - most recent report card or transcript.

ALTHOUGH YOU MAY HAVE SUBMITTED SOME OF THE ABOVE DOCUMENTS WITH APPLICATIONS TO SCHOOL PROGRAMS, YOU MUST HAVE THE ABOVE REQUIREMENTS DOCUMENTS WITH YOU OR YOU WILL NOT BE ALLOWED TO REGISTER. NO EXCEPTIONS.
