

## **Discipline Procedures**

Teachers are required to address classroom management issues effectively and professionally. As many of you are aware, teachers who provide meaningful, motivating and varied lesson activities **prevent**

student discipline problems within their classrooms. Students are more apt to engage in meaningful and motivating lesson activities rather than become involved in off-task behaviors. (Students with too much time on their hands tend to misbehave.) Teachers are expected to teach during the entire instructional period. NOTE: Homework may not be assigned during the instructional period unless it is for the last five minutes of the class time since this practice often causes student misbehavior as well as diminishes the value of the instructional period.

However, some students will present conduct problems regardless of their teachers' preventative measures which will make it necessary to document and submit teacher-written discipline referrals. Teachers, and staff, will use the enclosed discipline form to refer students to their Assistant Principals. The Discipline Template will be distributed to all teachers and staff by Mr. Mealey via email before the start of the school year. Students are assigned to Assistant Principals by Academies. The following are the assignments:

9th Grade Academy - Mr. T. Mealey Room D118

10th Grade Academy - Ms. K. Valera Room D118

11th Grade Academy - Dr. A. Petterway Room A223

12th Grade Academy - Ms. L. Barrera Room A143